

LIST OF COMPANY SECRETARI

PENANG :

COMPANY	ADDRESS	Services					Other Services
		Secretarial Services	Taxation	Accounting	Financial Planning/ Management	Management Consultant Services/ Advisory	
1 Allied Secretarial Services Sdn Bhd	60, Sri Jalan Sri Bahari, 10050 Georgetown, Pulau Pinang	✓					
2 Boardroom Corporate Services (Penang) Sdn Bhd	Suite 2-1, 2nd Floor, Menara Penang Garden, 42A Jalan Sultan Ahmad Shah, 10050 Penang	✓	✓	✓	✓	✓	Payroll Servs; Accounts Payable; Share Registration Services; Various License Application
3 Businesstec Consulting Sdn. Bhd.	Suite 2, 1K Jalan Gottlieb 10350 Penang	✓		✓	✓	✓	Company formation
Neoh & Co Tax Services Sdn. Bhd.	Suite 1, 1K Jalan Gottlieb 10350 Penang	✓	✓	✓	✓	✓	Company formation
4 Deloitte KassimChan Tax Services Sdn Bhd	4th Floor, Wisma Wang, 251-A, Jalan Burma 10350 Penang		✓	✓			Assurance & Advisory Servs; Transfer Pricing; GST; Global Employer Servs; Financial Advrsory Servs; Consulting; Enterprise Risk Servs
5 E-Net Corporate Services Sdn Bhd	Suite 12-A Level 12, Menara Northam, No 55, Jalan Sultan Ahmad Shah, 10050 Penang	✓				✓	
6 Expeditors Management Services Sdn Bhd	441-3-9, Pulau Tikus Plaza, Jalan Burma, 10350 Georgetown, Penang.	✓	✓	✓	✓	✓	
7 Fastrack Corporate Sdn Bhd	51-13-A Menara BHL Bank Jalan Sultan Ahmad Shah 10050 Penang	✓	✓	✓	✓	✓	Corporate Consultancy; Application for expatriate employment pass; Application of licenses from Government departments
8 Interesources Secretarial Services Sdn Bhd	Room B, 3rd Floor, 309-K Perak Road, 10150 Penang	✓					

9	J. Heng Corporate Advisors Sdn Bhd	58-A, Jalan Cantonment, 10250 Penang.	✓		✓		✓	Payroll servs
	J Heng Tax Planners Sdn Bhd	58A-1 Jalan Cantonment, 10250 Penang		✓				
10	Kennedy Burkill & Company Berhad	1st Floor, Standard Chartered Bank Chambers, Lebuah Pantai, 10300 Georgetown, Penang	✓					
11	Kwong Yook Faan	No. 2-X, Jalan Beriksa 1, Bandar Baru Ayer Itam, 11500 Penang	✓				✓	
12	LKC Corporate Services Sdn Bhd	3A-3-5, Wisma Sri Weld Weld Quay, 10300 Georgetown, Penang	✓	✓	✓	✓	✓	Comp/Business Formation; Set-up representative or regional office, OHQ, MSC status comp;Licensing application; Employment Pass application
13	LSY & Associates Chartered Accountants	163-D-4, Wisma Seri Perak, Jalan Perak, 10150 Georgetown Penang, Malaysia.	✓	✓	✓	✓	✓	Assurance; Comp Incorporation; Liquidation; Risk Management; Audit
14	O K H Management Sdn Bhd	123 J, Jln Utama, 10450 Georgetown, Pulau Pinang	✓	✓	✓			
15	PG Corporate Services Sdn. Bhd.	No. 18-22-A1, Gurney Tower, Persiaran Gurney, 10250 Penang	✓		✓		✓	
16	PH Consultant Sdn Bhd	85 1st Floor, Beach Street, 10300 Penang	✓					
17	Raintree Alliance Sdn Bhd	57-G, Persiaran Bayan Indah, Bayan Bay, Sungai Nibong, 11900 Penang, Malaysia.	✓		✓	✓	✓	Payroll and Administration
18	SAM AH CHOW & CO	Suite 123-K, 2nd Floor, Wisma Lister Garden, Macalister Road, 10400 Penang	✓	✓	✓	✓	✓	Auditing
19	SAMS MANAGEMENT SERVICES SDN BHD	Suite I, 2nd Floor, Wisma Lister Garden, 123 Macalister Road, 10400 Penang	✓	✓	✓	✓	✓	
20	Syarikat Tan Joon Hung	2, Lorong Abu Siti, 10400 Georgetown, Penang	✓	✓	✓	✓	✓	Human Resource and Payroll Servs
21	Symphony Corporatehouse Sdn Bhd	Suite 18.01, 18 th Floor, MWE Plaza, No. 8, Lebuah Farquhar, 10200 Penang.	✓					

22	TMF Administrative Services Malaysia Sdn. Bhd.	Suite S-21-H, 21st Floor, Menara Northam 55, Jalan Sultan Ahmad Shah 10050 Penang	✓		✓			Payroll Administration, Company/RO Formation, Labuan Offshore Services, Trust Administration
23	Tricor Corporate Services Sdn Bhd	Suite 12-02, 12th Floor, Menara MAA, 170 Jalan Argyll, 10050 Penang	✓	✓	✓		✓	Investor servs / share registration; Business servs & payroll; Compliance & advisory servs; Labuan offshore servs; HR consultancy; Application Services with Regulatory Bodies; Executive search; Governance, Risk & Compliance; Document storage servs; Enterprise risk management; Internal audit advisory & smart sourcing; Q-RADAR governance software solutions; Governance
24	Vatsal Enterprise Sdn Bhd	Unit 5, 1st Floor , 23, Lebuah Pantai, 10300 Georgetown, Pulau Pinang	✓		✓	✓	✓	

SEBERANG

	COMPANY	ADDRESS	Services					Other Services
			Secretarial Services	Taxation	Accounting	Financial Planning/ Management	Management Consultant Services/ Advisory	
1	Affluent Corporate Planner Sdn Bhd	C-1-8, Sunway Business Park, Jalan Todak 4, Pusat Bandar Seberang Jaya 13700 Prai, Pulau Pinang	✓		✓			Company Formation
2	Ivory Management Resources Sdn Bhd	35-A, Lrg Perda Selatan 1, Bandar Perda, 14000 Bukit Mertajam	✓		✓	✓	✓	
3	Mint Advance Management Sdn Bhd	1668, 1st Floor, Jln Atas, 14300 Nibong Tebal, Pulau Pinang	✓		✓	✓	✓	
4	OKN-Max Corporate Services (PG) Sdn Bhd	53, Lorong Perda Selatan 1, Bandar Perda, 14000 Bukit Mertajam, Penang	✓	✓	✓		✓	

5	SH Corporate Services Sdn Bhd	35, 1st Floor, Jalan Kelisa Emas 1, Taman Kelisa Emas, 13700 Seberang Jaya, Penang	✓						Incorporation of limited comp; Registration of branch of foreign comp; Advisory work in setting up comp
	SH Tax Services Sdn Bhd	35, Jalan Kelisa Emas 1, Taman Kelisa Emas 13700, Seberang Jaya Penang		✓					Application of tax incentives, expatriate positions & work permit & License Manufacturing Warehouse (LMW) license.
6	Tan & Tan Management Services (PG) Sdn. Bhd.	1st Floor (Room B), 63, Jalan Che Bee Noor, 14000 Bukit Mertajam, Penang	✓		✓	✓	✓	✓	Company Formation
	Chuah & Associates Tax Services Sdn. Bhd.	1st Floor, No. 63, Jalan Che Bee Noor, 14000 Bukit Mertajam, Penang	✓	✓	✓	✓	✓	✓	Company Formation
7	Tan Yen Wooi & Co	2991, (1st Floor-Suite 1), Jalan Maju, Taman Seri Maju, 14000 Bukit Mertajam, Pulau Pinang	✓	✓	✓	✓	✓	✓	External & Internal Audit; Incorporation of Company; Co-Operative Society Audit
8	YS Corporate Management Sdn Bhd	63, 1st Floor, Jalan Selat, Taman Selat, 12000 Butterworth	✓		✓				

*N/A= information not available

As of January 31, 2012

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Note: Companies/ agencies not in the list and would like to be included in the list, please contact Ms Lee Pei Li @ Tel: 04-646 8833 or Email: lpl@investpenang.gov.my

IES, TAXATION, ACCOUNTING

ISLAND

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04-2834175	04-2820200	corptran@streamyx.com	Ms. Ang	www.company-sec.com

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04-227 1951	04-228 4337	mallise@jlongkh.com.my	Mr. Ong/ Ms. Mallise Tong	na
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04-2637762/ 262 5424	04-263 5901	tan.cw@symphony.com.my; ch.chai@symphony.com.my	Mr. Chai (Manager for Penang Branch)	www.symphony.com.my/

604-2107118/2/3	04 -210 7111	vinod.kumar@tmf-group.com ; angelina.cheah@tmf-group.com	Vinod Kumar(MD); Angelina Cheah (PEN Branch Manager)	www.tmf-group.com
04-2296 318	04-2282 118/ 04-2268 318	molly.gunn@my.tricorglobal.com	Molly Gunn	www.my.tricorglobal.com
04-2612831	04-2613573	vatsal@ramjaya.com	Mr. Ravi	<u>na</u>

G PERAI

CONTACT NO	FAX NO	Email	Contact Person	Webpage
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04-593 1301	04-5932550	mintfort@tm.net.my	Ms. Teh	<u>na</u>
04-537 7636	04-537 7646	mxgroup@streamyx.com	Mr. Boo	<u>na</u>

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asonable measures to ensure that the information in the list is correct. However, investPenang gives no warranty and accepts no responsibility for the accuracy

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